

CREATIVE PRACTITIONER / YOUTH THEATRE LEADER & CO-ORDINATOR

Freelance role fee: £10,000 - approx. 3 days per week for duration of the contract (delivered as required)

HOW TO APPLY:

Please submit a CV and covering letter, detailing why you are suitable for the role and what you will bring to it.

Email charlotte.hall@eastleigh.gov.uk

Deadline: **21st October at midday**

We will invite shortlisted candidates to attend a workshop interview on **Saturday 26th October**.

ABOUT THE POINT AND BERRY THEATRES

The Point Eastleigh is a regional powerhouse providing an abundance of year-round activity spilling out beyond walls for 25+ years & strengthened in 2010 with the opening of sister venue, The Berry Theatre in Hedge End. Nationally significant as an NPO & part of the People and Communities directorate of Eastleigh Borough Council, its committed person-centred approach celebrates communities, supports creatives & connects over 100,000 people each year to invigorating creative experiences that span art-forms & improve lives.

PURPOSE: Creatively ignite Eastleigh, cultivating a Borough of opportunity where everyone can be themselves & feel proud.

VALUES:

CREATIVELY BRAVE: Adventurous trail blazers; fresh & unexpected

ROOTED: Deeply woven into our community

POLLINATORS: Essential to the local & creative ecosystem, agile & proactive

IGNITE: Bringing passion to ignite passion in others, providing opportunities so people can flourish

CHANGEMAKERS: Acting for the greater good: prioritising the planet, inclusivity & wellbeing.

OBJECTIVES:

Bring world class creative experiences to our Borough to lift people out of the everyday

Inspired by creativity, the lifeblood of our organisation

Put co-creation at the heart of all we do, to celebrate & share in what matters to the people we work with

Craft spaces that are creative, inclusive & sociable; including spaces that do not need walls

Commit to working 'in the field', taking conversations, ideas & opportunities where they are needed

Use our resources to go beyond our 'core business', to be the beating heart of our community, making sure it thrives

Drive opportunities to be creatively hands on, shaping activities for growth, fulfilment & fun

Provide the fertile ground creative people need to connect with the ideas, resources & opportunities necessary for them to keep creating & sustain their careers

Be a 'shop window' for a better world utilising our unique position locally as a convener of stories

Commit to change from within, working to remove barriers at every stage, across everything we do.

ABOUT THE ROLE

We are looking for a creative, committed and organised person who shares our passion and values, to work alongside our teams to deliver creative activities in our building and beyond.

YOUTH THEATRE CO-ORDINATION AND DELIVERY

A key part of this role will be the delivery and co-ordination of our Saturday Youth theatre sessions. The successful candidate must be able to co-ordinate a well planned programme of dynamic and engaging sessions which nurture our youth theatre participants, developing their skills and imagination and readying them for a performance on the stage at The Point. We need a person who can balance the delivery of a weekly sessions that provide a positive youth theatre experience for our members with the ability to contribute to the planning, preparation and delivery a high quality show, in collaboration with our wider theatre team, in an Assistant Director role.

WORKSHOPS IN SCHOOLS

We are looking for a person with experience of delivering engaging and informative workshops in a range of education sessions. The successful candidate must be able build relationships with local schools to understand their needs and respond by developing creative sessions that schools want to book.

WRAP AROUND AND REGULAR ACTIVITY

This role will also be responsible for supporting and / or delivery creative sessions in the building. This will range from simple arts and crafts to reading a story in the foyer.

YOU MUST BE ABLE TO:

- **Deliver inspiring youth theatre sessions for young people aged 5 – 14**

- **Develop, book and deliver inspiring practical creative learning sessions for education settings that generate income for the organisation.**
- **Support the planning, direction and delivery a high-quality youth theatre production that provides positive and memorable experiences for the company, in collaboration with the Artistic Director.**
- **Administrate sessions and rehearsals and maintain appropriate levels of communication with the wider theatre team and parents / carers.**
- **Contribute to a production budget and lead the creative team that is working on the production**
- **Take an active role in recruiting and retaining youth theatre members**
- **Develop and deliver a range of creative wraparound sessions and support the delivery of regular sessions in the building such as 'Storybox' and 'Cuppa Club'.**

Fees: £10,000 inclusive fee covering 3 days per week for duration of the contract 4th Nov 24 – 12th April 25 (to be delivered as required). To coordinate and deliver Saturday sessions (10am – 3.30pm) for Autumn 2 (2023) and Spring (2025) term including assistant directing the annual youth theatre production, scheduling and attending all necessary meetings, supporting the planning and delivering all rehearsals and overseeing the show in Easter break 2023

Start date: Nov 4th 2024

Responsibilities

- Planning and delivering fun, creative sessions that are tailored to the needs and age of each Youth Theatre group and that embed performance skills and techniques
- Building contacts with local schools and growing the schools workshop programme, generating income for the theatres
- Delivering wraparound and regular creative sessions in the building that engage target groups
- Coordination of essential administration and communication for all groups including registers and schedules
- Assistant Directing the youth theatre production to a high quality in line with the Artistic Director's vision and the advice of the wider production team
- Supporting the scheduling and delivering an appropriate amount of rehearsals to ready the young people for their performance
- Arriving to sessions promptly and prepared
- Considering young people's wellbeing in the planning and delivery of all activity
- Taking an active role in recruiting and retaining members
- Work with the Marketing and Communications team to maximise PR opportunities and ensure that effective marketing plans are in place.
- Adhering to Eastleigh Borough Council safeguarding, GDPR, safeguarding and health and safety policies/ procedures at all times

Person Specification

Essential:

- A person who genuinely cares about children and young people and developing their potential
- Experience of leading youth theatre / directing young people in performance
- Experience of leading participants with various levels of ability
- Experience of working in education settings in a creative capacity
- Experience of delivering creative sessions
- A self-starter with the ability to work independently as well as part of a team / in line with the values and vision of a wider organisation
- A passionate person who enjoys a fast-paced work environment with the ability to prioritise and meet deadlines
- Someone with a flexible approach to work with strong organisational and communication skills
- Creative flare, a desire to innovate
- The ability to problem solve and adapt with a real desire to remove barriers
- Good attention to detail
- Ability to report, evaluate and manage a budget
- Registered Self Employed
- Holds own PLI
- DBS check
- Ability to travel to Eastleigh (please note, there is no parking at the venue but there are car parks nearby)

Desirable:

- Experience of working in or with a professional venue or theatre company

We encourage applications from groups who are underrepresented in the cultural sector, including people of various cultural backgrounds, trans, non-binary or gender nonconforming individuals, and persons who have a disability. We have been assessed as a Disability Confident Workplace.

We are committed to equal opportunity, regardless of age, disability, gender identity or gender expression, race, ethnicity, religion or belief, sex, sexual orientation or any other equality characteristic.